



Memorandum

To: See below distribution list
From: Ashley Boulton, HR Assistant, Human Resources
Date: 11 September 2012

Ref: Lecturer/Senior Lecturer (Ref: JA/92/2012)
Departments of Physics and Pure and Applied Chemistry

I write to confirm that the interviews for the above post will take place as follows:-

1. Presentations – Tuesday 25th September 2012

Candidates have been invited to visit the Department of Pure and Applied Chemistry on Thursday 25th September 2012 to make a 20 minute presentation, in which they will be asked to give an outline of your research vision and how it fits with a sustainable future for bionanotechnology This will be followed by a 5 minute question time. Candidates have been asked to attend for presentations as follows:

9.30 am	Dr Peter Bond
10.05 am	Dr Hendrik Heering
10.40 am	Dr Jesuraj Inigo
11.25 am	Dr Steven Magennis
12 noon	Dr Michael Mazilu
1.10 pm	Dr David Palmer
1.45 pm	Dr Shanjiv Sharma
2.20 pm	Dr Aaron Wynveen

A dinner is being arrange for candidates and departmental staff by the Departments and candidates have been informed of this.

2. Interviews – Wednesday 26th September 2012

The formal interviews will take place in the Dean's Meeting Room, Colville Building, Level 6 and candidates have been asked to attend as follows:

9.30 am	Dr Peter Bond - confirmed
10.05 am	Dr Hendrik Heering - confirmed
10.40 am	Dr Jesuraj Inigo - confirmed
11.25 am	Dr Steven Magennis - confirmed
12 noon	Dr Michael Mazilu - confirmed
12.35 pm	Informal Lunch for Panel
1.10 pm	Dr David Palmer - confirmed
1.45 pm	Dr Shanjiv Sharma - confirmed
2.20 pm	Dr Aaron Wynveen - confirmed

2. Applications

A copy of the candidates' applications, references received to date together with the person specification and further particulars is enclosed. Also enclosed is an Interview Assessment Form for each candidate- this should be completed following each interview and passed to the Human Resources Representative at the conclusion of the committee's selection decision for safekeeping.

Circulated to:-

Professor G Gettinby (Vice Dean of Science)
Professor R Martin (Head of Dept. of Physics)
Professor D Birch (Departmental Representative – Dept. of Physics)
Professor R Ulijn (Head of Dept. of Pure and Applied Chemistry Representative)
Professor D Graham (Departmental Representative – Dept. Pure and Applied Chemistry)
Professor S Porta (Senate Representative)
Ms J Birnie (HR Representative)