

Carnegie and Caledonian PhD Scholarships

Note on Caledonian Research Foundation Scholarships

The Trust administers the Caledonian Scholarships on behalf of the [RSE Scotland Foundation](#) (RSESF). The Scholarships are awarded and held under identical conditions as the Carnegie Scholarships and are under the charge and control of the Trustees of the RSESF, who retain the power to alter the rules and to change the purpose and destination of the Scholarships.

Regulations

Eligibility and Nomination

1. A **First-Class Honours degree from a Scottish university** is a pre-requisite for consideration for Scholarships. Alongside existing graduates, final year undergraduate students expecting to achieve a First-Class Honours degree are also eligible for nomination. In faculties which do not award Honours, e.g. Medicine, the equivalent standard will be expected.
2. A student who has already commenced study for a research degree (MPhil, PhD or equivalent) is not eligible.
3. The candidate must be nominated by the prospective supervisor of the PhD project and can only be nominated for a Carnegie or Caledonian PhD Scholarship by one Scottish university.
4. The number of nominations per Scottish university is subject to a quota (announced annually by the Trust). Each university must select its preferred candidates, according to its quota, in sufficient time to permit submission of the completed forms ahead of the Trust's deadline. The quota for nominations for 2015 is available in the appendix to these regulations.
5. As part of the nomination, the prospective supervisor must submit an institutional statement of support from the relevant Departmental/School: Head, Deputy Head, Research Director, Postgraduate Studies Director or Dean. The institutional statement of support must also include the signature of a university representative who can confirm the nomination is for one of its chosen candidates.
6. Completed nomination and institutional statement of support forms for the selected candidates must be submitted online to the Trust by **29th February 2016, 5:00pm**. The awards are announced by **the end of May** each year. Both forms are available from the nominated university contact listed in the appendix to these regulations.
7. Nominators and Nominees are under an obligation to inform the Trust without delay of any changes to the circumstances of the Nominee, including any awards received and/or examination results obtained after the nomination has been submitted.

Tenure

8. Carnegie/Caledonian Scholarships are awarded for the support of full-time research studies leading to a doctorate at a Scottish university (Aberdeen, Abertay, Dundee, Edinburgh, Edinburgh Napier, Glasgow, Glasgow Caledonian, Heriot-Watt, Highland & Islands, Queen Margaret, Robert Gordon, St Andrews, Stirling, Strathclyde and West of Scotland).
9. A Scholarship is not tenable in conjunction with a Government-funded Research Studentship, a Research Council award, or any comparable scholarship.

10. Scholarships are normally awarded for 36 months (3 years). The tenure period may be extended to a maximum of 42 months, but only when a case for such an extension has been made at the time of nomination and approved by the Trust as part of the award. An extended project duration will require confirmation by the University that the tuition fees for the final 6 month period will be waived (the Trust will pay only the other elements of the scholarship pro-rata).
11. Scholarships will normally start on 1st October. The Trust may agree to a deferred start date only in exceptional circumstances.
12. Scholars are expected to devote their whole time to the purpose for which the Scholarship was awarded.

Financial value of the Scholarship

13. The annual value of a Scholarship was £15,700 for the academic year 2015-2016 and normally rises in line with awards funded by Research Councils. Payment of the Scholarship stipend is made monthly, in advance, normally starting on 1st October.
14. In addition, the Trust will cover tuition fees at the Research Councils UK (RCUK) Indicative Fee Level for the relevant academic year (universities are expected to waive any outstanding balance).
15. The Trust will support the Scholars with expenses incurred in connection with their study or research for up to £1,000 per year. Scholars can apply for this funding using a research allowance form, which will be emailed to them in advance.
16. Scholars may retain in any one year, without deduction:
 - a. up to a maximum of £3,000 derived from bursaries, scholarships or prizes
 - b. up to a maximum of £3,500 derived from fees from teaching and demonstrating

All income exceeding £6,500 from these sources taken together will be deducted in full from this Scholarship. Income from other sources will be ignored.

Annual Progress Report

17. Scholars and Supervisors are required to send, by 15th August of each year of tenure, an annual report to the Trust, using the form that will be emailed to them in advance. The form is composed of Part 1, to be completed by the Scholar, and Part 2, to be completed by the Supervisor. In case of delay, payment of the Scholar's stipend will be withheld until these reports are received.
18. The Trust's Advisers, experts in the relevant field, will assess the Scholar's progress on the basis of the reports and will make formal recommendations to the Trust. Unsatisfactory progress may lead to the withdrawal of the Scholarship.

Revised November 2015

Appendix: University quotas and contacts

The following table shows the maximum number of nominations for each university and the name and contact details of an officer co-ordinating the selection of candidates at that institution.

University	Quota	Contact name	Contact email
Aberdeen, University of	5	Ann-Marie Johnston , Graduate School Administrator, College of Arts & Social Sciences	a.m.johnston@abdn.ac.uk
Abertay University	2	Simon Bright , Research Development Manager, Research and Innovation Services	reis@abertay.ac.uk
Dundee, University of	4	Alison Glassey , Administrative Officer, College of Arts and Social Sciences	a.glassey@dundee.ac.uk
Edinburgh, University of	11	Roland Tye , Scholarships and Financial Support Manager	studentfunding@ed.ac.uk
Edinburgh Napier University	3	Professor Alison McCleery , Director of Research Strategy & Practice Nina Hakanpaa , Head of Research Support	N.Hakanpaa@napier.ac.uk
Glasgow, University of	7	Mary Beth Kneafsey , Postgraduate Research Strategy Manager Rebekah Derrett , PG Research Manager	pgr@glasgow.ac.uk
Glasgow Caledonian University	3	Diane Dickie , Administrator, GCU Graduate School	graduateschool@gcu.ac.uk
Heriot-Watt University	4	Research and Enterprise Services	res@hw.ac.uk
Queen Margaret University	2	Fraser Rudge , Quality Enhancement Officer	ResearchDegrees@qmu.ac.uk
Robert Gordon University	2	Martin Simpson , Research Degrees Officer	m.simpson@rgu.ac.uk
St Andrews, University of	5	Alice Carradice , Scholarships Office	pgscholarships@st-andrews.ac.uk
Stirling, University of	3	Stephanie Colvan , Graduate School Policy Officer, Stirling Graduate School	sgs@stir.ac.uk
Strathclyde, University of	5	Shona Cameron , PG Research Officer Research & Knowledge Exchange Services	shona.cameron@strath.ac.uk
The Highlands & Islands, University of	2	Ms Lesley Jones , Research Support Officer, Graduate School	lesley.jones@uhi.ac.uk
West of Scotland, University of	2	Prof Catriona Tedford , Director, Graduate School	pgr@uws.ac.uk