**PhD Annual Progress Report Form - Guidance Notes for 3rd Year PhD Students**

**Part 1A (Student)**

**Contact with Supervisor:**

No need to provide meeting “dates” – a rough average frequency of meetings will suffice e.g. daily, weekly, twice weekly

**Regulations & Code of Practice:**

University regulations for Postgraduate Degrees can be found at :

<http://www.strath.ac.uk/media/ps/cs/gmap/academicaffairs/publications/PART_3_-_CALENDAR_OF_REGULATIONS_-_2012-13_(LC).doc>

University Policy & Code of Practice for Research Degrees can be found at:

<https://www.strath.ac.uk/media/ps/cs/gmap/academicaffairs/policies/Policy_and_Code_of_Practice_for_PGR_Study_for_website_270117.pdf>

**Risk assessments:**

Please state any safety training courses attended during the past year e.g. basic (compulsory), laser, gas etc.

**Research Progress:**

Please provide a brief summary of :

* progress in 3rd year
* main achievements/results
* any significant changes to project aims/objectives during 3rd year
* any significant delays/problems encountered during 3rd year

**Files:**

No files need to be uploaded

**Part 1B (Student)**

**Future Plans:**

If you expect/intend to submit your thesis within 1 month then simply state: “Submit thesis”

Otherwise, please provide a brief plan of work (including writing up) over the remainder of your project with timescales.

Please mention any significant issues / problems which may delay the submission of your thesis.

**Researcher Development Programme:**

In the “details” section please list any courses attended (SUPA/University/Other) during the previous year.

For each SUPA course, please state the number of hours equivalent credit associated with the course (You can find the list of SUPA courses you have attended/completed in your My.SUPA account at <http://my.supa.ac.uk>.)

**Files :**

Please upload an updated outline thesis plan (1 page in PDF or Word format preferred). This should contain thesis chapter headings and sub-headings, with a brief summary of the expected content of each chapter.