**DEPARTMENTAL COMMITTEE MEETING**

**Monday 16th March 2020, 10 am – 12 noon**

**John Anderson, Room 3.26**

Apologies: N Badnell, R Cameron, J Hastie,

AGENDA

**Professor Iain Stewart, Associate Principal and Executive Dean will attend the first 15 minutes of the meeting to highlight the upcoming Faculty Forum later in the semester.**

1. Minutes of previous meeting (13.12.2019)
2. Head of Department report: P McKenna

3. Department Manager report: G Weir

4. Teaching:

4.1 Director of Teaching report: B McNeil

4.2 PGT Matters: T Ackemann

4.3 Student Recruitment: N Langford

4.4 International Student Recruitment: S Kuhr

5. Research

5.1 Director of Research report: G McConnell

5.2 REF Coordinator report: J Jeffers

5.3 PGR Tutor report: G Robb

6. Knowledge Exchange

6.1 Director of KE report: N Laurand

7. Operational Excellence

7.1 Safety: Adrian Cross

7.2 Equality and Diversity: G Weir

7.3 Disability: K Munro

7.4 Finance: K Munro

7.5 Infrastructure: J Gillan

8. Any other business