**DEPARTMENTAL COMMITTEE MEETING**

**Monday 16th March 2020, 10 am – 12 noon**

**John Anderson, Room 3.26**

Apologies: N Badnell, R Cameron, J Hastie,

AGENDA

**Professor Iain Stewart, Associate Principal and Executive Dean will attend the first 15 minutes of the meeting to highlight the upcoming Faculty Forum later in the semester.**

1. Minutes of previous meeting (13.12.2019)
2. Head of Department report: P McKenna

3. Department Manager report: G Weir

4. Teaching:

 4.1 Director of Teaching report: B McNeil

 4.2 PGT Matters: T Ackemann

 4.3 Student Recruitment: N Langford

 4.4 International Student Recruitment: S Kuhr

5. Research

 5.1 Director of Research report: G McConnell

 5.2 REF Coordinator report: J Jeffers

 5.3 PGR Tutor report: G Robb

6. Knowledge Exchange

 6.1 Director of KE report: N Laurand

7. Operational Excellence

 7.1 Safety: Adrian Cross

 7.2 Equality and Diversity: G Weir

 7.3 Disability: K Munro

 7.4 Finance: K Munro

 7.5 Infrastructure: J Gillan

8. Any other business