

# Risk Assessment

ID: 5002: Hosting visitors on short visits to the John Anderson building - laboratories and meeting rooms

## Section 1

### 1.1 Operation/ Activity

#### Location(s) of work

John Anderson Building 816, John Anderson Building 314, John Anderson Building 411, John Anderson Building 413, John Anderson Building 407, John Anderson Building 413a, John Anderson Building 825, John Anderson Building 311, John Anderson Building 308, John Anderson Building 813, John Anderson Building 727, John Anderson Building 733, John Anderson Building 732, John Anderson Building 802, John Anderson Building 818, John Anderson Building 811, John Anderson Building 310, John Anderson Building 310a, John Anderson Building 626, John Anderson Building 625, John Anderson Building 601, John Anderson Building 501, John Anderson Building 503

#### Description

This assessment defines protocols to minimise risk to visitors, staff and students where a visit to the laboratory has been deemed to be essential.

### 1.2 Person responsible for this work

Gabrielle Weir

### 1.3 Person conducting assessment

Gabrielle Weir

## Section 2

### Work Task Identification and Evaluation of Associated Risks

#### Visitors present in laboratory

##### Hazards Identified

Infection with Covid-19 by airborne transmission or contaminated surfaces.

##### Who might be harmed and how?

Staff, Students  
Extending tight 'bubble' of lab workers to include visitors increases risk of infection spread  
Similar risk pertains to visitors

##### Existing Risk Control Measures

1) Visitors required to wear face coverings  
2) Visitors reminded of following social distancing  
3) Visitors to be direct to hand washing or sanitizer supplies on entry/exit to lab.  
4) Visitors required to withdraw if they are subject to self isolation requirements  
5) Visitors are registered with the University for track and trace purposes  
6) Visitors are obligated to inform the lab, or the University for centrally hosted events, should they develop symptoms within 10 days of the visit.  
University/lab mutually obligated to advise visitors of any symptoms developing in 10 days amongst any hosts.

**Likelihood:** 2:unlikely

**Severity:** 4:major

**Risk Rating:** medium

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- 7) Staff to observe strict social distancing
- 8) Staff identified as vulnerable not to be asked to host visitors
- 9) Numbers of staff hosting visitors to be minimised
- 10) Justification for visit to be measured against protection level in current force and prevalence of virus
- 11) likelihood to be adjusted as appropriate to current prevalence and protection level in RH column

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## Section 3

### Identified Actions to Improve Control of Unacceptable Risks

*No unacceptable risks*

## Section 4

### Significant Findings

### Additional Information

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## Section 5: Signatories

Name	Signed
Viv Kendon	19/01/22
Duncan Graham	21/01/22
Robert Lawrie	21/01/22
Jonathan Pritchard	08/02/22