

Personal Development Review – Staff guidelines

1st day meeting – as a group

Please check students have a copy of their timetable & room numbers.

This should be available online either on the StrathApp or at

<https://www.strath.ac.uk/professionalservices/timetables/>

and through Myplace.

Recommended 1st/2nd year text books:

- *PH181/2: Maths:* “Mathematical Techniques”, D. Jordan & P. Smith
- *PH183/4: Physics:* “Principles of Physics”, D. Halliday, R. Resnick & J. Walker
- *PH185: Computing:* “Learning Scientific Programming with Python”, C. Hill

Please let them know of the types of support available:

- Disability Coordinator (email physics-ddc@strath.ac.uk)
 - Ms Clare McNally (JA8.04)
 - Dr Aidan Arnold (JA8.22)
 - Submit all paperwork etc. to the Disability Service before end **October 2022**.
- Maths Skills Support Centre (<http://www.strath.ac.uk/mathsskills/>), Livingstone Tower Rm 308
- Physics society drop-in sessions: e-mail: society@phys.strath.ac.uk, Room: GH5.65
- Financial support: <https://www.strath.ac.uk/studentfinancialsupport/>
- Student experience & enhancement: <https://www.strath.ac.uk/sees/>
- Student Staff Committee

There will be a survey circulated to the students about support needs later in week 0, which will get returned to you.

Students should be reminded of the following study ethics:

- You are responsible for your learning
- You should spend at least 4 hours per week in private study for each 10 credits:
1 hr lecture = 3 hr private study!!!
- Attendance at lectures, laboratory classes and tutorials is compulsory.
- Failure to attend can result in you being barred from the examination for a given class.

Please highlight the need that they check their University e-mail regularly, as this is how all communications will be made.

University Absence Policy

Absences of seven days or less:

Record a self-certification online via PEGASUS using the Personal Circumstances link under the Services tab.

Absences of more than seven days:

Where sickness results in absence of more than seven days, students are required to submit a medical certificate (signed by a medical practitioner who is not a member of your family) to Student Business.

Absences from an examination:

Must submit a formal medical certificate within **FIVE** working days of the end of the exam diet.

All certificates are kept on file. If the absence continues for 14 days or more, the SAAS or relevant grant awarding body may be notified. The departments and Board of Examiners are informed of certificates which are relevant to a diet of examinations or the corresponding period of study, including, where appropriate, the relevant details.

Please remind students that "Personal Circumstances" means, for example, severe illness (medical certificate required), death in the immediate family (death certificate required), NOT failure to set an alarm clock, or hangover!!!

If you are in doubt about how the University policy should be applied in an individual student's case, or which policy applies, please contact [Gabrielle Weir](mailto:gabrielle.weir@strath.ac.uk) (gabrielle.weir@strath.ac.uk) in the first instance.

Subsequent meetings – individual students

Please check how the students are doing and if they require any additional support.

In particular, please check that they are registered with disability services if necessary.

Course Advisers:

1 st year	Dr G Robb	JA7.09	@strath.ac.uk
2 nd year	Prof G-L Oppo	JA7.01	@strath.ac.uk
3 rd year	Dr C. Trager-cowan	JA2.08	@strath.ac.uk
4 th year	Dr F Massabuau	JA6.23	@strath.ac.uk
5 th year	Dr K Lagoudakis	JA8.23	@strath.ac.uk

Director of Student Support:

Dr Ben Hourahine JA6.22 benjamin.hourahine@strath.ac.uk