

Department of Physics

Safety Inspection Checklist

Room/Location: JA 8.32

Date: 22/01/2015

Activity: closed down, safety documentation will be updated before restart

Inspection Team: TA..... Signed:.....

Print:

ITEM	Satisfactor u/n	Comments	Action - name	Action by date	Priorit u
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.		Door warning light broken	NL	Before restart	

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 6.02

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: TA, GHW (all labs, if not noted otherwise)

Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action – name	Action by date	Priorit y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other remarks:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 6.06b

Date: 18/12/2014

Activity:no laser activity at present..... (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor u/n	Comments	Action - name	Action by date	Priorit u
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.					

General comments/ot

Department of Physics

Safety Inspection Checklist

Room/Location: JA 6.08

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/ot

Department of Physics

Safety Inspection Checklist

Room/Location: JA 6.15

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	Y				

General comments/ot

Department of Physics

Safety Inspection Checklist

Room/Location: JA 4.10, 10a 1st/2nd teaching year labs
23/01/2015

Date:

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team: TA..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables. multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices. extinguishers. housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Graphcard for green lasers	KM	start of term	M

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 4.07

3rd year teaching

Date: 23/01/2015

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor Y/N	Comments	Action - name	Action by date	Priorit Y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH:					
Laser Safety: Interlocks, docs.	Y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: J A 4.11

3rd year teaching

Date:.. 23/01/2015

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH:					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location:..JA 4.13

3rd year teaching

Date:.. 23/01/2015

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y u n s u r e	Comments	Action – name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables. multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices. extinguishers. housekeeping etc					
COSHH:					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.10A

Date: 23/01/2015

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Tidy up safety signs on outside door; Goggle checklist outdate	JR		L

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.10B

Date: 23/01/2015

Activity: ...not in use

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.					

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.10C

Date: 23/01/2015

Activity: not in use, discussed with DMK that safety documentation will be update before restart

Inspection Team: Signed:

Print:

ITEM	Satisfactor u/n	Comments	Action - name	Action by date	Priorit u
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.					

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.01

Date: 18/12/2014

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.01A

Date: 18/12/2014

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.04

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor n/y/n	Comments	Action - name	Action by date	Priorit u
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Monitor should be positioned higher; Check whether manual of CX 2000 mentions possibility of mercury exposure on failure; One set of goggles scratched, should be retracted	SP,ER		M

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.04A

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	MoW outdated			

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.04B

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Interlock amplifier			

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.05B

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor	Comments	Action –	Action by	Priorit
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	One pair of goggles damaged, retract	AA, PG	Done already	

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.05C

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor	Comments	Action –	Action by	Priorit
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.05D

Date: 18/12/2014

Activity: ...not used (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.					

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.06A

Date: 18/12/2014

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Slightly untidy; Place shutter for PL experiment			

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.07

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Interlock amplifier			

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.09

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 3.11

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height, well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Goggle checklist outdated			

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 2.06

Date: 18/12/2014

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	update RA/MoW for PL experiment with Ar+	MY		M

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: JA 2.02a

Date: 23/01/2015

Activity: (E.g. office, workshop, Laboratory)

Inspection Team: Signed:

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	Door signage needs to include "laser controlled area"	JG		H

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: Col 3.08

Date: 18/12/2014

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action – name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: Col. 3.07

Date: 18/12/2014

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: Col 3.06(Alpha-x)

Date:.. 18/12/2014

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	y				

General comments/other issues:

Department of Physics

Safety Inspection Checklist

Room/Location: Col 4.28

Date: 23/01/2015

Activity:..... (E.g. office, workshop, Laboratory)

Inspection Team:..... Signed:.....

Print:

ITEM	Satisfactor y/n	Comments	Action - name	Action by date	Priorit y
Housekeeping					
Storage: access height. well- appropriate, etc					
Floor: trip or other hazards					
Lighting: flicker, approp. , emergency, etc					
Ventilation: functioning, windows open					
Electrical: PAT tested, trailing cables, multiblocks, etc					
DSE workstation assessments, etc					
First Aid: boxes and contents					
Fire exit routes, signs notices, extinguishers, housekeeping etc					
COSHH: Up to date? Etc					
Laser Safety: Interlocks, docs.	n	One pair of goggles scratched, withdraw	TH	Done	H

General comments/other issues:

