

3rd Year PhD Students : Postgraduate Reports & Progress Meetings

1. **Reports:** Third year postgraduates are required to complete an Annual Progress Report on SPIDER (see guidance notes for year 3).

As part of the report you should attach

- An updated thesis plan, including some draft content.
- Note : it is expected that the thesis plan will be a substantial development on the plan submitted for the year 2 assessment.

To complete the Annual Progress Report on SPIDER :

- go to your PG record on SPIDER (MyStuff>>databases>>PG Records)
- select the "Reports and PDP" tab
- click on "University Annual Progress Report"
- complete sections 1A and 1B (see year 3 guidance notes below) and submit the report

Report submission deadline : Friday 30th August

After submission, part 2 of the form will be completed by your supervisor before your progress assessment meeting.

2. **Progress meeting:** Third year postgraduates must submit to a Progress Assessment Meeting (~15 mins. with appropriate assessor).
Most meetings will take place in

September 2019 – to be arranged

PhD Annual Progress Report Form - Guidance Notes for 3rd Year PhD Students

Part 1A (Student)

Contact with Supervisor:

No need to provide meeting “dates” – a rough average frequency of meetings will suffice e.g. daily, weekly, twice weekly

Regulations & Code of Practice:

University regulations for Postgraduate Degrees can be found at :

https://www.strath.ac.uk/media/ps/sees/ee/regulations/General_and_Course_Regulations_for_Graduate_and_Postgraduate_Awards_and_Degrees_2018-19_V2.docx

University Policy & Code of Practice for Research Degrees can be found at:

https://www.strath.ac.uk/media/ps/cs/gmap/academicaffairs/policies/Policy_and_Code_of_Practice_for_PGR_Study.pdf

Research Progress:

Please provide a brief summary of :

- progress in 3rd year
- main achievements/results
- any significant changes to project aims/objectives during 3rd year
- any significant delays/problems encountered during 3rd year

Files:

No files need to be uploaded

Part 1B (Student)

Future Plans:

If you expect/intend to submit your thesis within 1 month then simply state: "Submit thesis"

Otherwise, please provide a brief plan of work (including writing up) over the remainder of your project with timescales.

Please mention any significant issues / problems which may delay the submission of your thesis.

Researcher Development Programme:

In the "details" section please list any courses attended (SUPA/University/Other) during the previous year.

For each SUPA course, please state the number of hours equivalent credit associated with the course (You can find the list of SUPA courses you have attended/completed in your My.SUPA account at <http://my.supa.ac.uk>.)

Files :

Please upload an updated outline thesis plan, including some draft content.

Note : it is expected that the thesis plan will be a substantial development on the plan submitted for the year 2 assessment.

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